



**Robert J. Hille**  
**Ottawa County Treasurer**  
315 Madison Street  
Room 201  
Port Clinton, Ohio 43452

Ohio Law (Section 323.23, Ohio Revised Code) requires that any mailing address change for Property Tax Bills must be made in writing to the Ottawa County Treasurer.

If you wish to change the mailing address for Real Estate Tax Bills, Please return the completed form below to:

**Robert J. Hille, Ottawa County Treasurer**  
315 Madison Street  
Room 201  
Port Clinton, Ohio 43452

-----

Please complete each line below:

Taxpayer's Name \_\_\_\_\_

New Mailing Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Date Address Change Requested \_\_\_\_\_

Phone Number \_\_\_\_\_

Old Mailing Address \_\_\_\_\_

Taxpayer's Signature \_\_\_\_\_

Taxing District(s) and Parcel Number(s) (Copy from Past Tax Bills)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_